City of Chandler Vendor Information

Thank you for your interest in wanting to be a part of this special event. The City of Chandler prides itself in having vendors at this event that represent the concept of the event and a vast diversity of what the community has to offer. This one-page information sheet should answer most questions about the event.

Event: Chandler's All-American Bash Date: Tuesday, July 4, 2023 Location: Dr AJ Chandler Park: Stage Plaza Time: 7 p.m. to 9:30 p.m.

Vendor Application Deadline: Monday, May 22, 2023

Approximate Attendance: 3,000 plus guests attend the event.

Available Areas for Vendors:

Food/Beverage (\$150) – This is any organization or business that wants to sell food or beverages. Merchandise Sales (\$75) – This is any organization or business that wants to sell merchandise items. Business/Nonprofit (\$50) – This is any organization or business that wants to have a promotional booth and hand out information

Responsibilities of the Vendor:

Application – An application must be completed and turned in by the deadline above.

Booth Fee – A non-refundable fee is charged to participate in the event. *This fee is not paid until the vendor has been notified of its acceptance into the event.*

Supplies/Materials – All supplies and materials (tables, chairs, canopies, etc.) must be provided by the vendor.

All Vendors MUST BE Self-Contained/Enclosed Trucks and/or Trailers.

- Power and extra space are available at an extra fee
- -- Water can be provided upon request

Event Notes:

Available Space – space will be allocated to all approved vendors.

Applications – The City of Chandler will accept vendor applications until 5 p.m. on the date of the deadline. Applications submitted or received after the deadline will not be eligible for consideration.

Notification of Acceptance – The City of Chandler will notify the accepted vendors within seven business days of the application deadline. All fees and additional requested information must be submitted by the new deadline.

Duplication of Vendors – The City of Chandler strives to keep duplication of booth items or activities down to a minimum. Our goal is to have no more than two of the same or similar booths.

Waiting List – A waiting list will be kept from the eligible applications and these vendors will be contacted if any of the accepted vendors do not meet the requirements.

For questions, please contact the Special Event Coordinator: Christian Cervantes at 480-782-2669 or <u>Christian.Cervantes@chandleraz.gov</u>