

## Study Session

*Meeting to hold a discussion, ask clarifying questions, and gather more information to help prepare for possible action at a Regular Meeting. No decisions are made, nor actions are taken.*

### Scheduled Public Appearances

Request submitted the Monday prior to the week of the Council meeting. Subject matter is posted on the agenda.

### Written Public Comments

Submitted online or at the meeting. Included with the minutes.

**Note:** Citizens may speak on posted agenda items during the Regular Meeting, prior to the Council vote.

## Regular Meeting

*Formal action is taken by the Council. Meeting can include comments from the public and staff presentations before action is taken. Meeting allows for unscheduled public appearances on the agenda.*

### Request to Speak

Comments on posted agenda items are heard prior to a Council vote.

### Written Public Comments

Submitted online or at the meeting. Included with the minutes.

### Unscheduled Public Appearances

Included on the Thursday Regular Meeting.

## Work Session

*To learn more about a specific subject and provide staff direction. No formal action is taken however a consensus of the Council can provide staff direction to work towards defined goals.*

### Public Comments - Agenda Item

Comments heard only for the item(s) posted on the agenda, and only directed to Council. At the end of the meeting up to 15 minutes are allotted for public comment, each speaker up to 3 minutes. Comments related to sales or proposals for services are not permitted.

### Written Public Comments

Submitted online or at the meeting. Included with the minutes.

## Council Subcommittee

*Three members of the Council deliberate or discuss items on the agenda in order to recommend action or consideration of the full Council.*

### Public Comments - Agenda Item

Comments heard only for the item(s) posted on the agenda, and only directed to Council. At the end of the meeting up to 15 minutes are allotted for public comment, each speaker up to 3 minutes. Comments related to sales or proposals for services are not permitted.

### Written Public Comments

Submitted online or at the meeting. Included with the minutes.