



Chandler Fire Department Fire Report Request Form

Types of Request

- Incident Report – This report provides general information about any incident to which the Chandler Fire Department responded. The report will not provide any medical or HIPAA regulated details.
- Occupancy Inspection Report – This report provides information related to code violations or business inspections completed by a Fire Prevention Specialist.
- Environmental Assessment Report – This report provides information regarding a property's previous incidents of hazmat, chemical leaks, or spills.

REPORT INFORMATION	
Requested Report Type: <input type="checkbox"/> Incident <input type="checkbox"/> Occupancy <input type="checkbox"/> Environmental	
Incident / Inspection Date:	
Name (of owner/business):	
Incident / Address Location:	
REQUESTOR'S INFORMATION	
Date of Request:	Name:
Address:	
Email:	

Please sign page 2.

Please indicate whether you will use the records for a non-commercial or a commercial purpose.

Non – Commercial

I declare that I have read and understood the Public Records Request Policy and General Information sheet (listed below) regarding requests for public records from the Fire Department. The records that I am requesting are not for a commercial purpose as defined by Arizona Revised Statutes §39-121.03(D). These records are for my use; I will not sell them to another person. I understand the City of Chandler does not guarantee the accuracy or completeness of these records and declare the City of Chandler, its officers and employees free from any and all damages, lawsuits, causes of action and liabilities that may result from my reliance upon and use of the above described information.

Commercial

Please call 480-782-2120 to inquire about the fee associated with commercial use.

Print Name:		Date:
Signature:		

Official Use Only	Received By:	Date:
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Policy

It is the policy of the Fire Department to comply with all City, State of Arizona, and Federal laws and regulations regarding the release of public records. Please be aware that the City may deny inspection of certain records if they are made confidential by State or Federal law.

Requests for Public Records for a Non-Commercial Purpose

Please submit requests for inspection or copies of public records in writing, with adequate and detailed information. The City is not responsible for creating new documents or generating reports in response to non-specific requests. Requests for copies of public records for a non-commercial purpose will be processed within 10 working days, unless the request is for an unusually large number of records. The City will charge a reasonable fee to cover reproduction expenses.

Requests for Public Records for a Commercial Purpose

The Arizona Revised Statutes §39-121.03(D) defines a commercial purpose as:

- Sale or resale.
- Producing a document containing all or part of the copy, printout or photograph for sale.
- Obtaining names and addresses from public records for the purpose of solicitation or the sale of names and addresses to another for the purpose of solicitation.
- Any purpose in which the purchaser can reasonably anticipate the receipt of monetary gain from
- The direct or indirect use of the public record.

It is a violation of the public record law to:

- Obtain a public record for a non-commercial purpose and use it for a commercial purpose.
- Obtain a public record for a commercial purpose and use it for a different commercial purpose.