



**CITY OF CHANDLER, ARIZONA**

**RECREATION AND LIBRARY STRATEGIC MASTER PLAN**

**Project No. PR2503.101**

**ADDENDUM NO. 1**

**Date: April 22, 2025**

1. Applicant must acknowledge the receipt of this addendum on cover letter of the SOQ submission.
2. **SOQ submittal email address clarification. Please submit your Statement of Qualifications (SOQ) pdf via email to: [SOQ.Submittals@chandleraz.gov](mailto:SOQ.Submittals@chandleraz.gov). The email address listed on Page 9 of the posted RFQ pdf is an error.**
3. Remove and replace page 2 of the posted RFQ pdf with the attached.

4. **Question:** Can you please expand on the requirement for a licensed Engineer/Architect on the project?

**Response:** A licensed engineer is not needed for this project. Firms must be qualified and, to the extent required, registered professionals in the State of Arizona.

5. **Question:** Is this project expected to evaluate the needs of the following:
  - Library programs/services and its four libraries (inventory, design, condition, functionality, utilization, etc.);
  - Aquatic programs/services and its six aquatic facilities (inventory, design, condition, functionality, utilization, etc.);
  - Seniors and the Senior Center (inventory, design, condition, functionality, utilization, etc.);
  - Outdoor/environmental education and the Nature Center (inventory, design, condition, functionality, utilization, etc.);
  - Tennis and pickleball and the Chandler Tennis Center (inventory, design, condition, functionality, utilization, etc.);
  - General recreation including the Snedigar Recreation Center (inventory, design, condition, functionality, utilization, etc.);
  - The Chandler Community Center (inventory, design, condition, functionality, utilization, etc.).

**Response:** Yes, it includes but is not limited to the above.

6. **Question:** Please clarify if the Tumbleweed Recreation Center will be through the lens of an architect (design, condition, functionality) given the expansion project currently underway.

**Response:** Evaluation of the Tumbleweed Recreation Center is included in the scope of work.

7. **Question:** Please clarify why the project manager is in the Public Works Department, given that this is a Master Plan for Library and Recreation.

**Response:** This information is correct as the Project Manager is in the Capital Projects Division under Public Works and Utilities. The Owners of this project are in the Community Services, Library, and Parks and Recreation Departments.

8. **Question:** What is the estimated project budget for this scope of work?

**Response:** \$200,000 - \$300,000.

E-mail all questions to [SOQ.Questions@chandleraz.gov](mailto:SOQ.Questions@chandleraz.gov).

**DIRECT CONTACT WITH SELECTION COMMITTEE MEMBERS OR ANY CITY EMPLOYEE, OTHER THAN THE CONTRACT SERVICES REPRESENTATIVE, CONCERNING THIS RFQ, AT ANY TIME IS STRICTLY PROHIBITED.**



Daniel Haskins, P.E.

CIP City Engineer

Public Works & Utilities Dept. – Capital Projects

**REQUEST FOR QUALIFICATIONS**

**CONSULTANT SERVICES**

**FOR**

**RECREATION AND LIBRARY STRATEGIC MASTER PLAN**

**CITY PROJECT NO.: PR2503.101**

**MAYOR**  
**KEVIN HARTKE**

**CITY COUNCIL**

**CHRISTINE ELLIS – VICE MAYOR**  
**OD HARRIS**  
**JENNIFER HAWKINS**

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**CITY MANAGEMENT**

**CITY MANAGER**  
**PUBLIC WORKS & UTILITIES DIRECTOR**  
**CIP CITY ENGINEER**  
**COMMUNITY SERVICES DIRECTOR**  
**LIBRARY SENIOR MANAGER**  
**ASSISTANT DIRECTOR, PARKS AND**  
**RECREATION**

**JOSHUA WRIGHT**  
**JOHN KNUDSON, P.E.**  
**DANIEL HASKINS, P.E.**  
**JOHN SEFTON, CPRP**  
**RACHELLE KUZYK, MLS/CPRP**  
**COREY POVAR, CPRP**