

Preliminary Technical Site Plan Review Application & Instructions

The purpose of the Preliminary Technical Site Plan Review is to provide a source of technical information for developers intending to construct a project within the City of Chandler. A preliminary technical site plan is a map, drawn to scale, which shows the location and dimensions of proposed buildings, drives, parking areas, open spaces, right-of-way, etc., associated with a project. This initial review, while not all-inclusive, is intended to assist the project owner by identifying significant issues that if left unresolved will add time and/or cost to the development process.

Please download through the City's online portal for review located at https://developmentpermits.chandleraz.gov/clics/. The assigned Development Project Administrator will be contacting you after the review is complete. Please allow 15 working day for the review.

DATE			
PROJECT NAME			
LOCATION			
OWNERS NAME		PHONE	
OWNER ADDRES	S		
EMAIL			
APPLICANT NAME		PHONE	
APPLICANT ADDRESS			
EMAIL			
PARCEL NUMBER			
ACREAGE			
LAND USE (COMMERCIAL, RESIDENTIAL, ETC)			
COMMERCIAL	BUILDING SQFT		
	CONSTRUCTION TYPE		
	MAX BUILDING HEIGHT		
RESIDENTIAL	SINGLE FAMILY/MULTI FAMILY	UNITS	
	OWN/RENTAL		

Mailing Address:
P.O. Box 4008, MS 405
Chandler, Arizona 85244-4008

Development Services Administration

215 E. Buffalo St., Chandler Arizona 85225

Telephone: (480) 782-3000 Fax: (480) 782-3010

www.chandleraz.gov

Form No: UDM-036/Admin Rev: 10/18/2021

Instructions

Please include the following items on the preliminary technical site plan (if they apply).

Narrative describing the proposed project, including any unique conditions to the site.

Scaled site plan depicting property line, setback distances, phasing lines, and north arrow.

- ⇒ Adjacent roadway layout, including existing and proposed left and right turn bays.
- ⇒ Driveway locations(s) and width(s).
- ⇒ Location of drives across the street and adjacent to the site.
- ⇒ Medians and median breaks, if any.
- ⇒ On-site traffic layout including parking and drive-through.
- ⇒ Existing streetlights.
- ⇒ Length and description of any adjacent arterial roadways to be constructed with project.
- ⇒ Location of existing underground utilities (sewer, water, fire hydrants).
- ⇒ Dimensions from intersection to driveway locations.
- ⇒ Irrigation structures, appurtenances, and ownership rights.
- ⇒ Overhead utility lines and size (e.g. 69KV, etc.)
- ⇒ Solid Waste container locations and pick up.

Development Services Department

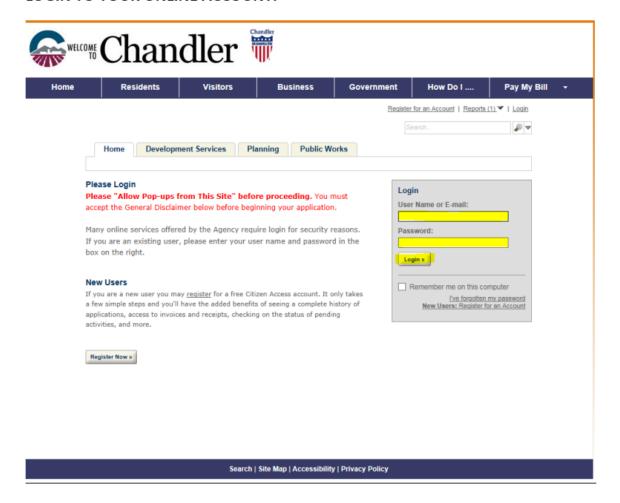
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HOW TO SUBMIT AN ONLINE PRETECH

FIRST GO TO: https://developmentpermits.chandleraz.gov/clics/

STEP ONE:

LOGIN TO YOUR ONLINE ACCOUNT.



Development Services Department

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STEP TWO:

CLICK, Apply for a Permit/Plan Review.

Home Development Services Planning Public Works	
Welcome Nate Koch	Cart (0)
You are now logged in. Please "Allow Pop-ups from This Site" before	Your cart is empty.
proceeding.	
What would you like to do today?	
To get started, select one of the services listed below:	

Look up permit application (or plan review) status,

Before making a re-submittal, make sure you have all your comments from all of the plan reviewers for your project. Depending on the type of permit, you may be waiting for comments from some or all of the following: Building Architectural, Building Structural, Site Development, Civil Engineering, and Traffic Engineering. You must wait until all comments are available, before resubmitting. If you have any questions regarding whether or not you are ready to resubmit, please call your Development Project Administrator or the Customer Service Counter at 480-782-3000.

To Apply, Pay and Issue a Significant Event Sign Permit please register for an account by clicking in the right corner where it reads "Register for an Account". Once you register, log in, then click on Apply for a Permit under Development Services, if prompted for a License, select "Not Applicable" next clicking the box above Applicant will auto-fill with your registration info. Then proceed by typing in the detailed dates. Once the permit is paid for; you will be able to print your permit and receipt, please post permit.

To schedule inspection requests click on Search Permits under Development Services. Type in your permit number and click on the search option, your permit number will be listed under the Search option. Click on the permit number for a list of inspections, next click on the word schedule listed at the far right of the inspection. A calendar will appear and you will be able to schedule inspections.

Development Services	Planning
Apply for a Permit/Plan Review	Search Cases
Search Permits/Plan Review Status	Schedule an Inspection
Schedule an Inspection	
General Information	Public Works
Lookup Property Information	Search Applications

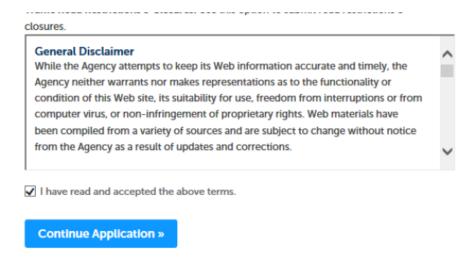
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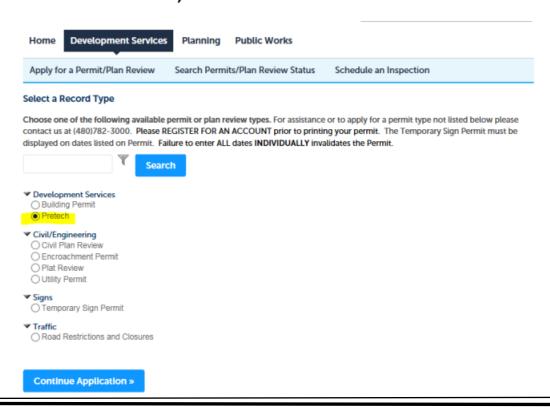
STEP THREE:

PLEASE REVIEW APPROPRIATE SUBMITAL REQUIRMENTS PRIOR TO PROCEEDING, THEN CHECK T&C'S, AND CLICK CONTINUE APPLICATION.



STEP FOUR:

SELECT RECORD TYPE, CLICK CONTINUE APPLICATION.



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