



**REQUEST FOR CLARIFICATION UNDER A.R.S. §9-836,  
INCLUDING A REQUEST FOR AN INTERPRETATION OF THE ZONING CODE  
Request Submittal Requirements and Application**

**General Information:**

Pursuant to A.R.S. §9-836, an applicant/agent may request a clarification from the City regarding an interpretation or application of a statute, ordinance, code or authorized substantive policy statement. Requests to clarify an interpretation or application of a statute, ordinance, code or authorized substantive policy statement administered by the Planning Division, including a request for an interpretation of a Zoning Code provision, shall be submitted in writing to the Planning Division, to the attention of the Zoning Administrator. The Zoning Administrator will respond within thirty (30) days of the receipt of the written request with a written interpretation, explanation of the Administrator’s interpretation or application as specified in the written request.

**Submittal Requirements:**

All such requests must be submitted in accordance with this checklist.

**1. Contact Information:**

<b>Owner:</b>	
<b>Company:</b>	
<b>Address:</b>	
<b>Phone:</b>	<b>Fax:</b>
<b>E-mail:</b>	

<b>Applicant/Agent:</b>	
<b>Company:</b>	
<b>Address:</b>	
<b>Phone:</b>	<b>Fax:</b>
<b>E-mail:</b>	

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Agent/Applicant Signature



**5. Specify whether, to the best knowledge of the applicant/agent, the issues or related issues are being considered by the City in connection with an existing application, permit, or other license application.**

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