



Home Based Business/Occupation Zoning Clearance Application

To submit this application online, go to <https://developmentpermits.chandleraz.gov/clics/>, fill out the required information online, complete and sign this application, and upload as an attachment to your online application.

Date		Business Name		Permit No.
Applicant Name				
Home Address			City, State, Zip Code	
Home Phone	Daytime Phone	E-mail address		
				Application Received Date Stamp & Initial
Describe in some detail the nature of the business & proposed use of your home (what will occur there?)				

For a Home Based Business/Occupation, you must agree to comply with the following items. Please read and initial each item, and sign your name below.

- ___ **1. Only one (1) commercial vehicle may be kept at the home related to the home business.**
- ___ **2. Any Home Business/Occupation must be:**
 - a. Conducted entirely within the dwelling (cannot occur within a garage/carport or accessory building).
 - b. Carried on by a member of the family currently living there.
 - c. Clearly incidental and subordinate to the use of the home for dwelling purposes.
- ___ **3. Any Home Business/Occupation must not:**
 - a. Change the residential character of the neighborhood.
 - b. Have any employees, students, customers, etc. coming to the home other than immediate family living in the home. Only limited parcel and package deliveries are allowed.
 - c. Display any signs.
 - d. Have any outside storage, commercial equipment, displays, or any other outside activity at the home. (Equipment and materials must be stored off-site).
 - e. Require the use of mechanical equipment not normally used for hobby or household purposes.
 - f. Sell any commodity on the premises (that is, no retail/wholesale sales in the home).
 - g. Keep inventory of saleable commodities on the premises beyond the size of a small storage closet area.

I have read and understood the above listed items for a Home Based Business/Occupation. I certify that the Home Based Business/Occupation I propose will not violate any of the items listed above. I agree to conduct my Home Based Business/Occupation in accordance with the above listed items, and I understand that City Staff may perform periodic inspections to determine compliance. Upon approval of this zoning clearance form, the City's Site Development staff will notify the City's Tax & License Division of your business, as you will be required to apply for and be issued a City business license prior to operating your business.

Applicant Signature: _____ **Date:** _____

<i>For City Use Only</i>		
Zoning Checked By	Date	Approved: Yes No
Reason for denial and/or remarks		