



Chandler • Arizona
Where Values Make The Difference

Temporary Sign Permit Application

Applicant Name: _____

Business Name: _____

Address: _____

City, State, Zip Code: _____

Phone No: _____

Reason for Sign(s): _____

Dates: _____

_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

PERMIT MUST BE DISPLAYED ON FRONT WINDOW, VISIBLE TO THE PUBLIC DURING THE ALLOWED TIME OF THE PERMIT.

For a Temporary Sign Permit, the applicant must read and agree to comply with Section 39-10 Temporary Signs, of the Chandler City Code, which is available online at www.municode.com. The following highlights are provided as a convenience for the applicant:

Such signs may include a banner, feather sign, wind-driven spinner, streamer, flag, balloon, air dancers or other inflatables.

Use of such signs shall be limited to no more than Thirty (30) cumulative days within a six (6) month period for each business.

No such signs shall be mounted on a building roof, have intermittent or flashing illumination, animated or moving parts, or emit sound and shall not be mounted on, or applied, to trees, utility poles, rocks, or City-owned property.

Signs shall not be placed upon private property without the property owner's written approval.

Signs shall be located on the property in which the business occurs.

I have read and understand the requirements for temporary signs as noted above and certify I will comply with them.

Signature of Applicant _____

Date _____

On-Line permit instructions

- Go to www.chandleraz.gov/planning and click on 'Residents' either at the top of the page or to the left side and choose 'Permit and Plan Reviews'. Then scroll down and find "Building Inspections" and click on the link for On-line Permitting and inspection Scheduling.
- On this page, there is a light blue shaded area on the right hand side. Use this area to set up a new account by clicking on "New Users – Register for an account" just below the login fields. If you already have an account, then Log in and proceed to next step.
- Go to bottom of this same page and click on Apply for a Permit/Plan Review link under Development Services.
- Scroll down to bottom of page to see disclaimer for Temporary Sign Permits. Read and click to continue. You will be then be prompted on next page to select a permit type. Select **Temporary Sign Permit**.
- Follow instructions and make sure to select all the preferred dates and you will be able to have the permit issued immediately.
- At the end, there will be a small blue link that will read [ESP18-0XXX](#). Click on this and print out the pop-ups. This is your proof of permit – keep a copy at your location.

Joe Sauer - Site Development Inspector – 480-782-3065

joseph.sauer@chandleraz.gov