



Chandler • Arizona
Where Values Make The Difference

Civil Engineering Preliminary Plat Submittal Requirements

Please attach this checklist to all submittals. All items marked required must be included. Incomplete submittals will be rejected.

Project:	Location:
Engineering firm:	Contact Person:
Contact email:	Contact Phone No.:
Reviewed by:	City Log No.:

Req'd	Sub	Item	First Submittal
<input checked="" type="checkbox"/>	<input type="checkbox"/>	This form	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Engineering firm transmittal sheet	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Boundary closure calculations	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Ten (10) sets of 24" x 36" folded preliminary plat prints	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	One (1) preliminary title report (current within the last 6 months)	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	One (1) preliminary drainage report	
<input type="checkbox"/>	<input type="checkbox"/>	Phase 1 Environmental Site Assessment	
<input type="checkbox"/>	<input type="checkbox"/>	One (1) ALTA survey	
<input type="checkbox"/>	<input type="checkbox"/>	Evidence of Pre-Site Pre#_____	

Req'd	Sub	Item	Resubmittals
<input checked="" type="checkbox"/>	<input type="checkbox"/>	This form	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Engineering firm transmittal sheet	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Three (3) sets of 24" x 36" folded preliminary plat prints	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	One (1) preliminary drainage report, until approval	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	All original redlines, comment sheets & checklists from previous reviews	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	One (1) 8 ½ x 11 transparency for Council approval	

Mailing Address:
P.O. Box 4008, MS 406
Chandler, Arizona 85244-4008

Transportation and Development Department
Civil Engineering Plan Review Section
215 E. Buffalo St., Chandler Arizona 85225

Telephone: (480) 782-3000
www.chandleraz.gov
Form No: UDM-005/Civil
Rev: 01/18/17
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Electronic Submittal; a CD with “to scale” original plans in Acrobat PDF format. Combine multiple PDF sheets into a plan set ensuring all pages are in order and rotated properly for viewing. CD not cases should be labeled.



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